

**MINUTES**  
**CATASAUQUA AREA SCHOOL DISTRICT**  
**MONTHLY SCHOOL BOARD MEETING**  
**MONDAY, AUGUST 13, 2012**

**5150**

**PURPOSE**                      The regular meeting of the Board of Directors of the Catasauqua Area School District was held on Monday, August 13, 2012 in the District Administration Office Board Room. President Penny Hahn called the meeting to order at 7:00 P.M.

**ROLL CALL**                      Members present:                      Carol Cunningham, Duane Deitrich, Penny Hahn, Mary Alice Hartranft (arrived at 7:05 P.M.), Carol McCarthy, Christine Naegel, and Sally J. Reiss

Members absent:                      Dawn Berrigan and Donald Panto

Non-members present:              Robert J. Spengler, Superintendent  
Christina Lutz-Doemling, Director of Curriculum & Assessment  
Kathleen Kotran, Coordinator of Instructional Technology, Federal Programs, and Community Education  
David Ascani, High School Principal  
Melissa Inselmann, Middle School Principal  
Eric Dauberman, Elementary School Principal  
William Gasper, Supervisor of Facilities  
Lois Reed, Business Supervisor  
Wayne Karess, District Network Manager  
Thomas R. Moll, II, Director of Student Activities  
David Knerr, School Solicitor (arrived 7:08 P.M.)  
Selena Contreras, Student Representative  
Zachary Labezius, Student Representative

Visitors:                                      See list inserted in Permanent Minute Book

Pledge of Allegiance to the Flag was given.

**At this time – 7:05 P.M. – board member Mary Alice Hartranft arrived at meeting.**

**At this time – 7:08 P.M. – School Solicitor David Knerr arrived at meeting – during charter school presentation.**

**PRESENTATIONS/**                      1. Medical Academy Charter School – Status of Charter Requirements  
**AUDIENCE INPUT**                      Joanna Hughes  
**ON AGENDA**

**COMMITTEE**                              A. Finance Committee – Christine Naegel – meeting held August 1, 2012  
**REPORTS**                                      See minutes inserted in Permanent Minute Book

B. Academics & Education – Carol Cunningham -meeting held August 1, 2012  
See minutes inserted in Permanent Minute Book

C. Policy Committee – Mary Alice Hartranft -meeting held August 1, 2012  
See minutes inserted in Permanent Minute Book

## COMMITTEE REPORTS (continued)

- D. Carbon-Lehigh Intermediate Unit #21 – Penny Hahn
  - 1. Meeting held July 16, 2012
  - 2. Golf Tournament - \$10,000 profit used for summer camp special needs
  - 3. Whitehall-Coplay School District stop funding Whitehall Public Library, this enabled Whitehall to have early Kindergarten for ten (10) students
- E. Lehigh Career & Technical Institute – Carol McCarthy
  - 1. LCTI featured on Fox Network and national cable TV with Terry Bradshaw
- F. Borough of Catasauqua – Mary Alice Hartranft  
No report
- G. Borough of North Catasauqua – Duane Deitrich  
No report
- H. Hanover Township – Sally J. Reiss
  - 1. Zoning hearing – Township took no action on certain items
- I. Lehigh Valley International Airport – Sally J. Reiss
  - 1. Queen City Airport cannot be sold
- J. Student Representatives – Selena Contreras and Zachary Labezius  
No report

**MINUTES APPROVED  
REGULAR MEETING  
JULY 9, 2012**

Motion by Hartranft, seconded by Cunningham, the minutes of the regular meeting held on July 9, 2012 be approved as presented. McCarthy abstained from voting due to not being present at meeting. Motion carried.

**TREASURER'S  
REPORT – JULY 2012**

Motion by Hartranft, seconded by Reiss, the report of the Treasurer for July 2012 be approved as presented. McCarthy abstained from voting due to not being present at the meeting. Motion carried.

**APPROVAL OF  
BUDGET  
TRANSFERS  
JULY 2012**

Motion by Cunningham, seconded by Deitrich, approving the request for budget transfers for the month of July 2012.

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL FOR  
PAYMENT OF ALL  
ACCOUNTS PAYABLES  
BILLS - AUGUST 2012**

Motion by Cunningham, seconded by Deitrich, all accounts payables bills as presented in the amount of **\$2,130,127.83** be approved as follows:

<b>General Fund Bills-A/P August 13, 2012</b>	<b>\$2,124,398.16</b>
<b>Cafeteria Bills – A/P August 13, 2012</b>	<b><u>5,729.67</u></b>
<b>TOTAL</b>	<b>\$2,130,127.83</b>

Roll Call – Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, and Reiss aye. Zero nay. Motion carried.

**CHECK APPROVED  
FOR ALBARELL  
ELECTRIC**

Motion by Cunningham, seconded by McCarthy, to approve general fund check #27479 in the amount of \$3,200.00 issued to Albarell Electric.

Roll Call – Cunningham aye, Deitrich aye, Hartranft aye, McCarthy aye, Naegel aye, and Reiss aye. Hahn abstained from voting due to Albarell Electric being her husband's employer. Zero nay. Motion carried.

**APPROVAL TO  
RATIFY ALL MANUAL  
BILLS  
JULY 2012**

Motion by McCarthy, seconded by Reiss, all manual bills as presented in the amount of **\$912,113.85** be approved as follows:

<b>General Fund Manual Checks – July 2012</b>	<b>\$162,917.77</b>
<b>Cafeteria Bills Manual Checks – July 2012</b>	<b>464.00</b>
<b>Payroll – General Fund – July 2012</b>	<b>743,006.74</b>
<b>Payroll – Cafeteria – July 2012</b>	<b>5,233.76</b>
<b>Activities Fund Manual Checks – July 2012</b>	<b><u>491.58</u></b>

<b>TOTAL</b>	<b>\$912,113.85</b>
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Roll Call – Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL OF  
NON-RESIDENT  
TUITION RATES  
2012-2013  
SCHOOL YEAR**

Motion by Cunningham, seconded by McCarthy, approving non-resident tuition rates as calculated by the Department of Education, for the 2012-2013 school year (PDE-2061), as follows:

<u>Level</u>	<u>Grades</u>	<u>Tuition</u>	
Elementary	1 – 6	\$11,487.88	(Kindergarten ½ = \$5,743.94)
Secondary	7 – 12	\$12,531.02	

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL/RENEWAL  
OF SERVICE  
CONTRACTS – 2012-2013  
SCHOOL YEAR**

Motion by McCarthy, seconded by Cunningham, approving the following service contracts for the 2012-2013 school year:

1. Service Provider: Howard Refrigeration & Air Conditioning Co.  
     Service: Preventative Maintenance on High School Ice Machine & Alumni Field House  
     Location: Catasauqua High School/Catasauqua Middle School  
     Amount: \$395.00/year (this is per year/two (2) machines twice a year)  
     Term: July 1, 2012-June 30, 2013

2. Service Provider: Mr. Joseph Stofko, Jr.  
     Service: Catasauqua High School Weight Room Service Agreement  
     Location: Catasauqua High School  
     Amount: \$1,272.00  
     Term: August 13, 2012 - June 30, 2013

**APPROVAL/RENEWAL OF SERVICE CONTRACTS – 2012-2013 SCHOOL YEAR (continued)**

3. Service Provider: Patriot Security  
Service: DJP Security, Inc. Security Contract  
Location: Catasauqua High School as needed  
and Alumni Field  
Amount: \$23.00/hr. for Supervisors  
\$23.00/hr. for Armed and/or Unarmed Security Officers  
Term: August 13, 2012 – June 30, 2013
4. Service Provider: ImPACT Applications, Inc.  
Service: Software via the Internet – includes 300 baseline tests  
120 post-injury tests – technical support  
Location: Athletics  
Amount: \$500.00  
Term: August 17, 2012 – August 17, 2013

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, and Reiss aye. Zero nay. Motion carried.

**PERSONNEL  
MATTERS -  
2012-2013  
SCHOOL YEAR**

Motion by McCarthy, seconded by Deitrich, approving personnel for the 2012-2013 school year as follows:

**A. Removal of Substitute Employees**

The following applicants have been approved to be removed from the substitute employment list for effective for the 2012-2013 school year as follows:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Jane Bainhauer	Day-to-Day Substitute Teacher	Not used in 2011-2012
Kathy Baker	Day-to-Day Substitute Teacher	Not used in 2011-2012
Marlanda Birns	Day-to-Day Substitute Teacher	Full-Time employment
Amanda Brodt	Day-to-Day Substitute Teacher	Not used in 2011-2012
Pamela Carstensen	Day-to-Day Substitute Teacher	Not used in 2011-2012
Jessica Lee Cruz	Day-to-Day Substitute Teacher	Not used in 2011-2012
Holly Derhammer	Day-to-Day Substitute Teacher	Not used in 2011-2012
Milton Figueroa	Day-to-Day Substitute Teacher	Not used in 2011-2012
David Flamisch	Day-to-Day Substitute Teacher	Not used in 2011-2012
Michael Freeman	Day-to-Day Substitute Teacher	Personal
Jessica Gasper	Day-to-Day Substitute Teacher	Personal
David Griffiths	Day-to-Day Substitute Teacher	Not used in 2011-2012
Susan Krause	Day-to-Day Substitute Teacher	Not used in 2011-2012
Catherine May	Day-to-Day Substitute Teacher	Not used in 2011-2012
Michael A. Miller	Day-to-Day Substitute Teacher	Not used in 2011-2012
Michael Misko	Day-to-Day Substitute Teacher	Not used in 2011-2012
Deanna Nolf	Day-to-Day Substitute Teacher	Not used in 2011-2012
William Nothstein	Day-to-Day Substitute Teacher	Personal
Linda Rich	Day-to-Day Substitute Teacher	Not used in 2011-2012

## PERSONNEL MATTERS – 2012-2013 SCHOOL YEAR (continued)

**A. Removal of Substitute Employees (continued)**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Reason</u></b>
Michele Rogers	Day-to-Day Substitute Teacher	Not used in 2011-2012
Dorota Rosznagle	Day-to-Day Substitute Teacher	Not used in 2011-2012
Lisa Rufo	Day-to-Day Substitute Teacher	Not used in 2011-2012
Minerva Sabbagh	Day-to-Day Substitute Teacher	Not used in 2011-2012
Anne E. Schmidt	Day-to-Day Substitute Teacher	Not used in 2011-2012
Brett Wandler	Day-to-Day Substitute Teacher	Personal
Christine Woods	Day-to-Day Substitute Teacher	Not used in 2011-2012
William Zeky	Day-to-Day Substitute Teacher	Personal
Ashley Zulli	Day-to-Day Substitute Teacher	Not used in 2011-2012
Sally Habib	Guest Substitute Teacher	Not used in 2011-2012
James R. Harper	Guest Substitute Teacher	Not used in 2011-2012
Kyle Lavigne	Guest Substitute Teacher	Not used in 2011-2012
Victor Messina	Guest Substitute Teacher	Not used in 2011-2012
Ellen Miller	Guest Substitute Teacher	Not used in 2011-2012
Cindy Reppert	Sub. Non-Certified Instruct. Aide	Personal
Eullanda Hall	Sub. Non-Certified Instruct. Aide	Not used in 2011-2012
Dorene Ditomasso	Sub. Cafeteria Worker/Monitor	Not used in 2011-2012
Alis Atiyeh	Substitute Cafeteria Worker	Not used in 2011-2012
Eullanda Hall	Substitute Cafeteria Worker	Not used in 2011-2012
Melanie Serrano	Substitute Cafeteria Monitor	Not used in 2011-2012
Christine Blickley	Substitute Custodian	Not used in 2011-2012
Justin Blickley	Substitute Custodian	Not used in 2011-2012
Bernie Pluchinsky, Jr.	Substitute Custodian	Not used in 2011-2012
Larry Rothrock	Substitute Custodian	Not used in 2011-2012
Chad Seibert	Substitute Custodian	Not used in 2011-2012
Jeffrey A. Stolz	Substitute Custodian	Not used in 2011-2012

**B. Substitute Employees**

The following applicants have requested to be added to the substitute employment list for the 2012-2013 school year as follows:

Samuel D. Brooks	Substitute Bus/Van Driver
Timothy Croughn, Sr.	Substitute Bus/Van Driver
Priscilla M. Heath	Day-to-Day Substitute Teacher
Jordan Nichols	Day-to-Day Substitute Teacher
Andrea Quintana	Day-to-Day Substitute Teacher
Kaitlin Lutz*	Day-to-Day Substitute Teacher
Rachel Belletiere	Day-to-Day Substitute Teacher
Brandon Cassel	Day-to-Day Substitute Teacher
Rebecca Ann Sofish	Day-to-Day Substitute Teacher
Caitlin Worrich	Day-to-Day Substitute Teacher

\*Pending receipt of required employment forms

**PERSONNEL MATTERS – 2012-2013 SCHOOL YEAR (continued)****C. Substitute Teachers – Re-Approval**

The following list of substitute teachers have been re-approved for the 2012-2013 school year.

Kathryn Anchorstar	Robert Glase	Christina Mondschein
George T. Anthony	Whitney Golden	David Morgan
Robert Arnold	Laura Gregson	Christopher Morrell
Joseph T. Augustine	Janet Hassler	Thomas R. Moyer
Tresa Bartosh	Edward Hawrylo	Joseph B. Nester
Andromeda Blumenau	Janine Hemond	Willard R. Peifley, Jr.
Melissa Braxmeier	Robin Hersh	Nicole Rothrock.
Robert Breon	Kristine E. Hudak	Shannon Seremula
Jennifer Carfara	Christen Hummel	Brittney Shambo
Katelyn Christian	Dudley Jinks	Brian Sigafos
Jennifer Churetta	Barbara Kennedy	Arlene Sovorsky
Maryann Crampsie	Matthew Krupa	Thomas Superka
Debra DeAngeles	Cindy Kuntzman	Rachel Tretiak
Phyllis Derksen	MaryEllen S. LaDuke	Donna Unger
Stacie Derr	Raymond Laubach	Walter Walenta
Maria A. Ding	Terri Lubenesky	Gary T. Washitzko
Faye Dunning	James P. Luchansky	Tara White
Patricia Eck	Ann Marie Martin	Colleen Whitsett
Eugenia Emert	Helene McGuire-Hein	JoAnn Zarambo
Jessica Englert	Kathleen Miller	Robert Zarambo
	Alison Monahan	Brett Zieber

**D. Re-Approval Substitute Guest Teachers**

The following substitute guest teachers have been re-approved for the 2012-2013 school year as listed:

Suzanne Borovies	Dorothy Boulton
Nancy Breon	George Gemmel
Joann Heffner	Luther Smith, Jr.
Patricia Sottolano	Christine Tretter
Elizabeth Wetzig	Jacqueline Yanek

**E. Substitute Support Staff Employees – Re-Approval**

The following list of substitute support staff employees have been re-approved for the 2012-2013 school year:

**Substitute Secretaries**

Nancy Breon  
Carolyn Chorones  
Jillian Emert  
Suzanne Moser  
Claire Murawski  
Judith Seyfried  
Linda Shultz  
Cynthia Urso

**Substitute Cafeteria**

Linda Dunn  
Patricia Fahringer  
Nancy Kalata  
Joseph Kantner  
Kris Maiella  
Linda Shultz

**PERSONNEL MATTERS – 2012-2013 SCHOOL YEAR (continued)****E. Substitute Support Staff Employees – Re-Approval (continued)****Substitute Custodian**

Timothy Grube  
 Stephen Kalata  
 Cindy Reppert  
 Robert Superka  
 Deanna Winch

**Substitute Cafeteria Monitor**

Kris Maiella  
 Claire Murawski  
 Linda Shultz

**Substitute Health Room Assistant**

Jennifer Carfara  
 Alison Monahan  
 Linda Shultz

**Substitute Non-Cert. Instructional Aides**

Nancy Breon  
 Jillian Emert  
 Kris Maiella  
 Claire Murawski  
 Linda Shultz  
 Luther Smith  
 Cynthia Urso

**F. Nomination for Re-Appointment****1. Lori Rice**

Status: Cafeteria Lunchroom Monitor  
 Assignment: Sheckler Elementary School  
 Rate of Pay: \$7.25/hour for the 2012-2013 School Year  
 Effective: August 27, 2012

**G. Intent to Retire****1. Linda Newhard**

Status: Secretary  
 Assignment: Sheckler Elementary School  
 Years of Service: 9 Years  
 Effective: August 17, 2012 (last day worked)

**H. Appointment of Extra-Curricular Positions – 2012-2013 School Year**

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2012-2013 school year:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Stipend</u></b>
1. Heather Oakes	Sheckler Book Fair Coordinator	\$122
2. Heather Oakes	Sheckler Newsletter	\$487
3. Lois Morrissey	Middle School Yearbook Advisor	\$487
4. Robert Fahringer	Drama Society Coach	\$2,627
5. Robert Fahringer	Class Plays – Director	\$3,248
6. Sharon Seritsky	Middle School Activity Coordinator	\$884
7. Susan Arndt*	Assistant Girls' Volleyball Coach	\$1,889
8. Joseph R. Roth*	Assistant Boys' Soccer Coach	Volunteer
9. Jean Susko	SADD Advisor	\$609

\*Pending receipt of required employment forms.

**PERSONNEL MATTERS – 2012-2013 SCHOOL YEAR (continued)****I. Nomination for Appointment**1. Shannon Van-Spanje

Status:	Guidance Counselor (40%)
Assignment:	Catasauqua Middle School
Step:	Step 5
Credits:	Masters +3
Years:	4 Years Experience (start at year 5)
Salary:	As per Collective Bargaining Agreement

2. Katrina Bullock

Status:	Earth Science (long-term)
Assignment:	Catasauqua High School
Step:	Step 1
Credits:	B.S. +0
Years:	Start in 1 year of service
Salary:	As per Collective Bargaining Agreement (starting salary)

3. Linda Shultz

Status:	Non-Certified Instructional Aide Special Education – One-on-One
Assignment:	Sheckler Elementary School
Rate of Pay:	\$102.50/day
Benefits:	As per agreement
Effective:	August 20, 2012 - June 7, 2013

**J. Nomination for Re-Appointment (NON-CERTIFIED INSTRUCTIONAL AIDES)**1. Lisa Meckes

Status:	Non-Certified Instructional Aide Main Office Aide
Assignment:	Sheckler Elementary School
Rate of Pay:	\$102.50/day
Benefits:	As per agreement
Effective:	August 20, 2012 - June 7, 2013

2. Michele Nolter

Status:	Non-Certified Instructional Aide Special Education – One-on-One
Assignment:	Sheckler Elementary School
Rate of Pay:	\$102.50/day
Benefits:	As per agreement
Effective:	August 20, 2012 - June 7, 2013

3. Colleen Whitsett

Status:	Certified Instructional Aide Special Education – One-on-One
Assignment:	Sheckler Elementary School
Rate of Pay:	\$145.00/day
Benefits:	As per agreement
Effective:	August 20, 2012 - June 7, 2013



## PERSONNEL MATTERS – 2012-2013 SCHOOL YEAR (continued)

**J. Nomination for Re-Appointment (NON-CERTIFIED INSTRUCTIONAL AIDES) (cont'd.)**4. Lisa Casciotti

Status: Non-Certified Instructional Aide  
Special Education – One-on-One  
Assignment: Catasauqua Middle School  
Rate of Pay: \$102.50/day  
Benefits: As per agreement  
Effective: August 20, 2012 - June 7, 2013

5. Joan Korp

Status: Non-Certified Instructional Aide  
Special Education – Emotional Support  
Assignment: Catasauqua Middle School  
Rate of Pay: \$102.50/day  
Benefits: As per agreement  
Effective: August 20, 2012 - June 7, 2013

6. Lois Morrissey

Status: Non-Certified Instructional Aide  
Special Education – Life Skills  
Assignment: Catasauqua Middle School  
Rate of Pay: \$102.50/day  
Benefits: As per Agreement  
Effective: August 20, 2012 - June 7, 2013

7. Tanya Saruba

Status: Non-Certified Instructional Aide  
Special Education – Emotional Support  
Assignment: Catasauqua Middle School  
Rate of Pay: \$102.50/day  
Benefits: As per agreement  
Effective: August 20, 2012 - June 7, 2013

8. Carolyn Chorones

Status: Non-Certified Instructional Aide  
Main Office Aide  
Assignment: Catasauqua High School  
Rate of Pay: \$102.50/day  
Benefits: As per agreement  
Effective: August 20, 2012 - June 7, 2013

9. Joann Heffner

Status: Non-Certified Instructional Aide  
Special Education – Life Skills One-on-One  
Assignment: Catasauqua High School  
Rate of Pay: \$102.50/day  
Benefits: As per agreement  
Effective: August 20, 2012 - June 7, 2013

## PERSONNEL MATTERS – 2012-2013 SCHOOL YEAR (continued)

**J. Nomination for Re-Appointment (NON-CERTIFIED INSTRUCTIONAL AIDES) (cont'd.)**10. Susan Lesko

Status: Non-Certified Instructional Aide  
 Special Education – Emotional Support  
 Assignment: Catasauqua High School  
 Rate of Pay: \$102.50/day  
 Benefits: As per agreement  
 Effective: August 20, 2012 - June 7, 2013

11. Suzanne Moser

Status: Non-Certified Instructional Aide  
 Special Education – One-on-One  
 Assignment: Catasauqua High School  
 Rate of Pay: \$102.50/day  
 Benefits: As per agreement  
 Effective: August 20, 2012 - June 7, 2013

12. Jessica Suhaka

Status: Non-Certified Instructional Aide  
 Special Education – Life Skills and Work Experience  
 Assignment: Catasauqua High School  
 Rate of Pay: \$102.50/day  
 Benefits: As per agreement  
 Effective: August 20, 2012 - June 7, 2013

13. Jacqueline Yanek

Status: Non-Certified Instructional Aide  
 Special Education – Life Skills and Work Experience  
 Assignment: Catasauqua High School  
 Rate of Pay: \$102.50/day  
 Benefits: As per agreement  
 Effective: August 20, 2012 - June 7, 2013

**K. Approval of Student Teachers/Interns**

Approval is requested for the following student teachers/interns as listed:

**Catasauqua High School**

<b><u>Name &amp; College</u></b>	<b><u>Area of Certification</u></b>	<b><u>Effective</u></b>
Jonathan Medina – Kutztown Univ.	Social Studies – Eric Anthony	Oct. 22 – Dec. 13, 2012
Adam Vrabel – Alvernia Univ.	Math – Molly LaVigne	Aug. 27 – Nov. 30, 2012

**Catasauqua Middle School**

<b><u>Name &amp; College</u></b>	<b><u>Area of Certification</u></b>	<b><u>Effective</u></b>
Sean George – Kutztown Univ.	English – Brenda Shahpari	Aug. 27 – Oct. 19, 2012
Nicole Colineri – Kutztown Univ.	Math – Judith Evans	Aug. 27 – Oct. 19, 2012

Roll Call – Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, and Reiss aye. Zero nay. Motion carried.

**PERSONNEL MATTERS – 2012-2013 SCHOOL YEAR (continued)**

Motion by Cunningham, seconded by McCarthy, approving personnel for the 2012-2013 school year as follows:

**F. Adoption of Salaries and Rates for the 2012-2013 School Year**

Recommendation to adopt salaries for the following staff for the 2012-2013 school year as per schedules/agreements.

**Transportation Personnel****ROLL CALL**

Roll Call – Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL OF  
PLANNED COURSES  
OF STUDY – 2012-2013  
SCHOOL YEAR  
CATASAUQUA HIGH  
SCHOOL &  
CATASAUQUA MIDDLE  
SCHOOL**

Motion by McCarthy, seconded by Cunningham, approving the following planned courses of study for the 2012-2013 school year as listed:

<b>Earth Science – 7<sup>th</sup> Grade</b>	<b>Geometry – Grades 9 &amp; 10</b>
<b>Life Science – 8<sup>th</sup> Grade</b>	<b>Geometry A – 10<sup>th</sup> Grade</b>
<b>Algebra I– Grades 8 &amp; 9</b>	<b>Geometry B – 11<sup>th</sup> Grade</b>
	<b>Career Skills – 11<sup>th</sup> Grade</b>

**ROLL CALL**

Roll Call – Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL OF  
PLANNED COURSE  
OF STUDY – 2012-2013  
SCHOOL YEAR  
CATASAUQUA HIGH  
SCHOOL**

Motion by McCarthy, seconded by Cunningham, approving the following planned course of study for the 2012-2013 school year as listed:

**A/P Honors Level World History – Grade 10**

**ROLL CALL**

Roll Call – Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye; Naegel nay, and Reiss nay. Two (2) nays. Motion carried.

**FINAL APPROVAL OF  
TEXTBOOK FOR  
2012-2013 SCHOOL YEAR  
CATASAUQUA HIGH  
SCHOOL**

Motion by Cunningham, seconded by Hartranft, granting final approval of the following textbook for the 2012-2013 school year for Catasauqua High School as follows (textbook was available for examination and review for a period of 30 days with final adoption in August 2012.):

**ADVANCED PLACEMENT  
WORLD HISTORY**

**High School Advanced Placement World History**

Title: **World Civilizations: The Global Experience 6<sup>th</sup> Edition**  
 Author: Stearns, et. al.  
 Publisher: Prentice Hall  
 Copyright: 2011

**ROLL CALL**

Roll Call – Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye; Naegel nay, and Reiss nay. Two (2) nays. Motion carried.

- APPROVAL OF BOARD GOALS 2012-2013 SCHOOL YEAR** Motion by Reiss, seconded by Deitrich, approving the Board Goals for the 2012-2013 school year.
- Board Goals inserted in Permanent Minute Book**
- Roll Call – Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, and Reiss aye. Zero nay. Motion carried.
- APPROVAL OF SHECKLER ELEM. SCHOOL HANDBOOK 2012-2013 SCHOOL YEAR** Motion by McCarthy, seconded by Deitrich, approving the **Sheckler Elementary School** student handbook for the 2012-2013 school year per recommendations of Academics & Education Committee.
- Roll Call – Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, and Reiss aye. Zero nay. Motion carried.
- APPROVAL OF CATASAUQUA MIDDLE SCHOOL HANDBOOK & STUDENT GUIDELINES 2012-2013 SCHOOL YEAR** Motion by McCarthy, seconded by Deitrich, approving the **Catasauqua Middle School** student handbook and student guidelines, for the 2012-2013 school year per recommendations of Academics & Education Committee.
- Roll Call – Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, and Reiss aye. Zero nay. Motion carried.
- APPROVAL OF CATASAUQUA HIGH SCHOOL STUDENT HANDBOOK – 2012-2013 SCHOOL YEAR** Motion by McCarthy, seconded by Deitrich, approving the **Catasauqua High School** student handbook, for the 2012-2013 school year per recommendation of the Academics & Education Committee.
- Roll Call – Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, and Reiss aye. Zero nay. Motion carried.
- APPROVAL OF VAN/ BUS STOPS – 2012-2013 SCHOOL YEAR AS OF AUGUST 2012** Motion by Reiss, seconded by Deitrich, approving the van/bus stops for the 2012-2013 school year, effective August 2012. Indicated stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions to attached will be maintained by the Transportation Operation Office, and be made available at all times. Additionally, changes are stored within the transportation software management system.

**List of Bus Stops inserted in Permanent Minute Book**

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, and Reiss aye. Zero nay. Motion carried.

**REVIEW OF STATE  
ETHICS FORMS –  
STATEMENT OF  
FINANCIAL  
INTERESTS**

Motion by McCarthy, seconded by Hartranft, approving a review of Statement of Financial Interests of all current board members and persons who were board members in 2011, in accordance with board resolution of May 23, 2006.

Roll Call – Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL OF  
MEDICAL ACADEMY  
CHARTER SCHOOL  
FOOD SERVICE  
CONTRACT**

Motion by Reiss, seconded by Naegel, granting approval of the Medical Academy Charter School Food Service contract for the 2012-2013 school year as presented to meeting.

**Food Service Contract inserted in Permanent Minute Book**

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, and Reiss aye. Zero nay. Motion carried.

**LETTERS OF  
COMMENDATION**

1. From Melissa Inselmann
  - A. To Sharon Seritsky – outstanding job for helping Catasauqua Middle School get ready for the 2012-2013 school year
2. From Christina Lutz-Doemling
  - A. To Judith Evans, Ashley Mrich, Kimberly Race, Kyle Rusnock, Alexis Sziy, and Jennifer Youwakim – Thank You for time and effort you devoted to writing a high quality standards-aligned planned course of study. Great Job!

**INFORMATION  
ITEMS**

1. Eric Dauberman
  - A. Denise Shoemaker did an excellent job getting ready for the 2012-2013 school year.
  - B. William Gasper's staff did an excellent job cleaning Summer of 2012
  - C. Kindergarten Orientation will be held Tuesday, August 21, 2012
2. William Gasper
  - A. Custodians did a good job over the summer with limited staff
3. Robert J. Spengler
  - A. Thank You cards received from Edwards Family, Debbie Blake, Catasauqua Fire Department, and National Association of School Nurses
4. Thomas R. Moll, II
  - A. Fall sports have started

**NEXT SCHOOL BOARD MEETING DATES**

- |                                 |           |                                 |
|---------------------------------|-----------|---------------------------------|
| A. Tuesday, September 4, 2012   | 5:30 P.M. | Buildings & Grounds Committee   |
|                                 | 7:00 P.M. | Board Workshop Meeting          |
| B. Wednesday, September 5, 2012 | 4:30 P.M. | Finance Committee               |
|                                 | 5:30 P.M. | Academics & Education Committee |
|                                 | 6:30 P.M. | Policy Committee                |
|                                 | 7:30 P.M. | Athletic Council                |
| C. Monday, September 10, 2012   | 7:00 P.M. | Regular School Board Meeting    |

**All of the above meetings will be held in the District Administration Office Board Room.**

**ADJOURNMENT**      Motion by Cunningham, seconded by Deitrich, to adjourn meeting.  
Meeting adjourned at 9:10 P.M.

Respectfully submitted,

Sally J. Reiss  
Secretary